



Edneyville Fire Rescue

1 Firehouse Road
Hendersonville, NC 28792
(828) 685-7311



Open Position: Fire Chief

Job Type: Full-Time

Salary Range: \$77,800- \$92,400 depending on qualifications and experience

The deadline for submitting an application is: April 4, 2025

General Definition of Work

Edneyville Fire & Rescue is a rural Fire & Rescue Department located in Henderson County with a population of 9,668. Edneyville Fire & Rescue is a combination department with 7 full-time employees working a 48/96 schedule. A Fire Chief and administrative assistant work Monday-Friday, and with an additional 24-hour position supplemented by part-time personnel. The department responded to 1718 calls for service in 2024 out of 3 stations. The department operates on a budget of \$1.6M. The district is largely agriculture with mixed residential developments.

The Fire Chief reports to the Fire Department Board of Directors and is the senior fire department official responsible for administering all administrative, operational, and fiscal aspects of the Fire Department as well as ensuring the protection of lives and property from uncontrolled fire and medical emergencies.

Essential Job Functions

This position may be called upon to do any or all the following essential duties:

- Respond to requests from the Board of Directors regarding fire department inquiries.
- Assume command and control of major emergency activities.
- Directly supervises the career staff as well as volunteers.
- Train, schedule, supervise, and evaluate subordinates.
- Assign tasks to subordinate supervisors; approve all departmental personnel actions.
- Counsel membership and respond to day-to-day issues.
- Prepare and administer the Department budget.
- Prepare short- and long-range plans for the Department operation and develop

innovative and alternative programs to improve workflow and the efficiency of the department.

- Develop, review, and revise standard operating procedures.
- Develop training and education programs for department personnel.
- Help coordinate fire department activities and functions with other county fire departments and outside agencies.
- Coordinate requisitions for purchase of equipment supplies and materials.
- Coordinate testing, maintenance, and repairs of equipment and vehicles.
- Receive and respond to complaints.
- Perform other job duties as assigned.

Requirements, Knowledge, Skills, and Abilities

The applicant must have the following knowledge, skills, and abilities upon application:

Requirements:

Required: NC Firefighter II, NC EMT, NC Fire Officer, valid NC Driver's license. Five years of considerable experience as a Fire Officer at a similar sized or larger department, or substantial experience in fire service management, or an equivalent combination of education and experience.

Preferred: Graduation from a college or university with a degree in fire science, public administration, or related field.

Knowledge:

- Modern fire safety, fire suppression, heavy rescue, training, fire prevention, hazardous materials, public fire safety education, and emergency management.
- Incident command system, recruitment, and selection.
- Labor laws, contract administration, and laws governing the fire service.
- Computer systems and ability to apply new technology effectively.

Skills:

- Strong written and oral communications and relational skills.
- Public relations and customer service.
- Operations and maintenance of various types of apparatus and equipment used in firefighting activities.
- Budgetary development and administration.

Abilities:

- Work with a high degree of independent judgment while working under pressure.

- Interact successfully in a team-oriented organization.
- Train, schedule, supervise, and evaluate personnel.
- Prepare oral and written reports.
- Occasionally assumes risks inherent in fire service.
- Work calmly in some stressful situations.

Benefits:

- Blue Cross Blue Shield Health Insurance with 100% coverage
- Funds up to \$250 per month for family coverage as determined by the BOD annually
- Dental Insurance
- Vision Insurance
- Aflac (Accident, Cancer, and heart attack coverage on employee with additional policies available through payroll deduction).
- 401K Retirement Plan-Employee contribution 6%, Department contribution 12%
- Paid vacation
- Sick time
- Paid Holidays
- Cost of living salary adjustments as approved by the BOD
- Longevity pay
- NC Firefighter& Rescue Squad Pension Fund
- \$2,000 Life Insurance Henderson County Fire & Rescue Assoc.
- \$10,000 Term Life Insurance
- \$4,500 Natural Death benefit NC Association of Rescue & EMS
- \$25,000 Accidental Death benefit NC association Rescue & EMS
- \$25,000 Accidental Death benefit NC Fireman's Association
- \$10,000 Accidental Death benefit National Volunteer Fire Council

Applications should be submitted to Chief K .Waldrup kwaldrup@hendersoncountync.gov
or Asst. Chief M. Reagan m.reagan@edneyvillefire.com